



## HR Generalist

This exempt fulltime position reports to the Chief Executive Officer. The HR Generalist is responsible for all aspects of human resources including recruiting, onboarding, benefits, payroll, policies, training, and professional development of staff along with other duties as assigned. This position demands an individual who is willing to collaborate with all team members. A commitment to maintain the confidential nature of company business is essential.

### REQUIREMENTS:

#### Education and Experience:

- Associate or bachelor's degree in human resources or related field.
- Preferred: experience in agriculture industry

#### Skills:

- Excellent judgement and decision-making abilities.
- Knowledge of current federal, state and local regulations.
- Ability to work in a fast paced and high performing environment.
- Exceptional organizational skills & ability to manage multiple projects and assignments.
- Excellent collaboration and communication skills: interpersonal, presentation (verbal and written).
- Highly motivated, critical thinker, goal oriented and easily adapts to change.
- Computer Skills: Microsoft Office applications: Excel, Power Point, Word.

### Other Duties

Please note that this job description is not designed to cover or contain a comprehensive list of duties or responsibilities. Duties and responsibilities may change at any time with or without notice.

### BENEFITS

Benefits include eligibility to participate in 401(k) plan, major medical health plan, dental plan, vision plan, vehicle allowance, paid time off, and any other programs and benefits that are generally available to employees of the company.

To apply for this position, please visit: [EideBailly](#)